



FINANCIAL REQUEST DOCUMENT CHECKLIST

Please attach and return copies of the following documents:

_____ Proof of **ALL** household Income for last 30 days (SSI, SSDI, Employment, child support etc.)

_____ Photo ID

_____ Last 4 digits of Social Security number

_____ Proof of Rent AND Landlord Contact Information

_____ Proof of Utility Bills (electric, water, gas/heat, cable, internet, phones)

_____ Proof of Vehicle Payment (if applicable)

_____ Health Insurance

_____ Proof of any Debts (child support, credit cards, hospital/doctor bills, etc.)

_____ Proof of any assistance you are receiving from DHS (cash, food assistance) (if applicable)

_____ Proof of Shut Off or Eviction Notices (if applicable)

Please also think about your cost of food for groceries and eating out, laundry, toiletries, clothing, and household cleaning.